

SCJAS SUBMISSION GUIDELINES

Please take the following steps to submit your written and/or oral presentation for the SCJAS Annual Meeting. It is the responsibility of the author(s) to accurately complete all required information or forms. Any omissions/illegibility may result in disqualification.

Submission Agreement

By submitting a written and/or oral presentation, I grant the South Carolina Junior Academy of Science and *The Furman University Scholar Exchange (FUSE)* a perpetual, non-exclusive, world-wide, royalty-free License to distribute, publish, or copy this Submission. The Contributor retains copyright and other intellectual property rights to the Submission. The Contributor may revoke this non-exclusive License by sending an e-mail to scholarexchange@furman.edu. Upon receipt of the e-mail, the submission will be removed from FUSE within 90 days.

I specifically acknowledge that:

1. I accept full responsibility for the contents of this abstract and research paper;
2. This submission contains original research that was carried out by myself (or my group if submitting as a group);
3. I have paid (or intend to pay) my current SCJAS membership dues (\$10) and the meeting registration fee (\$20);
4. This paper has been read by a faculty member for grammar and content;
5. To the best of my knowledge, no part of this Submission violates or infringes upon the patent rights, copyrights, trade secrets, trademarks, or violates any rights of any person or entity.

The South Carolina Junior Academy of Science reserves the right to accept or reject any Submission or to remove any Submission from FUSE found to be in violation of this Submission Agreement.

This Agreement shall be governed by applicable federal and South Carolina state laws. In the case of a dispute, the jurisdiction and venue shall exclusively be in Greenville County, South Carolina.

Submission Process

Before you begin, please be sure you have the following items available:

- The submission's title
- An abstract (up to 250 words)
- The electronic format of your research paper (in PDF format)

1. **Register for the Annual Meeting and Submit Your Abstract and Paper (Abstract Submission Deadline is February 1st)**
 - a. Fill out the [SCJAS registration and submission form](#)

2. Submit (2) forms for mentored projects: (Both forms must be received by March 15th.)

- a. Student must complete the [Online Mentored Student Self-Evaluation Form](#). Alternatively, you may print, fill out, and sign the [Mentored student self-evaluation form.docx](#).
- b. Mentor must complete the [Supervising Scientist Form.docx](#). This form can be given to the student in a sealed envelope and then mailed to Dr. Kaup OR the mentor can send the form directly to Dr. Kaup either as a scanned copy (e-mail) or by direct mail.

All paper copies of forms must be mailed to:

Dr. John Kaup
Executive Director, SCJAS
Furman University
3300 Poinsett Highway
Greenville, SC 29613-6620
john.kaup@furman.edu

It is the sponsor's/student's responsibility to determine that all student forms have been received and to contact Dr. John Kaup if problems are noted.

3. Pay your fees (Payment Deadline is March 15th)

- a. [Pay registration fees online](#)
- b. Alternatively, you may mail the names and registration fees to:
Dr. Edna J Steele, PhD.
Treasurer, SCJAS
Converse College
580 E. Main St.
Spartanburg, SC 29302